

DEERHURST PARISH COUNCIL

Minutes of the Council Meeting held on Monday, 23 September 2013 in Apperley Village Hall.

PRESENT:

Councillors - P Andrews
L Attard – Chairman
W Morris
J Natrass
J Pollard
Mrs F Wallbank – Clerk
Parishioners: 2 (partial attendance)

1 APOLOGIES: Councillor Checkley, PCSO Wren and Janet Dance. County Councillor Awford would be late.

2 MINUTES OF MEETING:

The minutes of the meetings held on the Tuesday, 23 July and 2 September 2013, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT: Not present

5 BOROUGH COUNCILLORS REPORT: JCS: The consultation will form part of the development of the Joint Core Strategy, which will guide housing and employment development up to 2031. This was adopted by TBC on the 3 September 2013.

- Tewkesbury Borough Council was the first to consider the document - which, if approved by all three councils, will go out for consultation between 15 October and 25 November.
- Based on a range of information and evidence, as well as the latest available census data, the consultation maps out the complete draft strategy for the first time - including identifying where key development sites should be located.
- The consultation document is also based on updated information that was revisited following public feedback from the last consultation in 2011. This included: How many jobs and houses will be needed; How to reduce flood risks; Where schools, health and community facilities and transport infrastructure will need to be provided.
- In addition, it puts forward a range of policies needed to support the required development, including ones for flooding, green belt, conservation and affordable housing.
- The final JCS is scheduled to be submitted to the secretary of state in 2014 for examination and eventual adoption.

6 PLANNING:

6.1 Applications:

13/00750/FUL 51 Apperley Park, Apperley: Erection of a car port at side of house.

Comments to Tewkesbury Borough Council:

The Parish Council has **no adverse comments**.

7.2 TBC Decisions:

13/00646/FUL Land South of Green Farm, Apperley: Erection of 1 no dwelling with associated garage, vehicle access and parking **Granted**

13/00767/FUL 27 Lower Apperley, Glos: Proposed new dormer to front elevation and pitched roof to existing dormer. Proposed porch to front elevation – **Granted**

13/00743/FUL 34 Apperley Park, Apperley: Proposed two storey extension to side of property (revised scheme ref 13/00031/FUL) – **Granted**

13/00730/FUL Basketmakers Cottage, Wick Lane, Lower Apperley: Application to remove Condition 2 of 10/01008/FUL to allow use as a permanent residential unit – **Granted**

13/00549/FUL Abbots Court Farm, Deerhurst: Conversion of single dwelling into two dwellings - **Granted**

7.3 Appeals/Appeal Decisions: None to date

7.4 The Planning Process at TBC:

Land South of Green Farm, Apperley: The Clerk reported that she had spoken with the Case Officer at TBC who informed her that the proposed site was located outside of the Residential Development Boundary, the site could not be said to be within an isolated location and would not put an undue strain on the facilities that are present within Apperley. The proposal was considered to represent sustainable development in the context of the NPPF and was recommended for permission. There was no debate by the Committee who granted permission.

A Councillor reported that the two failed appeals were not mentioned at the Planning Committee meeting and felt that it makes the Parish Council look foolish. Also the PC spent a lot of time considering this application.

Basketmakers Cottage, Wick Lane, Apperley: The Clerk reported that she had received an email from the applicant Mr Williams and this had been circulated to all Councillors for their attention. Mr Williams was disappointed that the PC never had any dialogue with him regarding this application and also questioned how the PC dealt with planning applications.

The Chairman said that he did in fact try to contact Mr Williams on Sunday, 1 September by telephone but there was no reply and that was when he made contact with 4 of the neighbours.

Councillor Pollard reported that following receipt of Mr Williams' email he had gone down and spoken with him and Mr Williams admitted that there were discrepancies in the plans he had sent in as they were the original plans and the builders did not actually adhere to the plans.

Borough Councillor Waters suggested asking someone from planning to attend the October meeting to discuss the planning process as a whole and the Parish Council could raise how they respond to applications.

It was agreed that the Clerk would email Mr Williams to let him know that the Parish Council were inviting a planning officer from TBC to discuss the PC's procedure re planning applications.

8 FINANCIAL MATTERS:

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary for 1-31 August 2013	295.86		
Salary for 1-30 September 2013	295.86		
Less Tax for August	59.00		
Less Tax for September	<u>59.00</u>		
	473.72		

Refund to FJW for tax paid for August	59.00	532.72	Cheque No: 000697
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Inland Revenue – Tax for FJW for September	59.00		Cheque No: 000698
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Apperley Village Hall – cost of meeting Held on 22.7.13	15.00		Cheque No: 000699
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Countrywide:

Carrying out 5th cut	84.00		
	<u>VAT 16.80</u>		
	100.80		

Less VAT overpaid for July And August	<u>VAT 12.00</u>	88.80	Cheque No: 000700
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PiC Construction: Excavate 2 trial pits to
 Locate underground apparatus in
 Connection with Deerhurst
 Walton Flood Alleviation Scheme 235.00
VAT 47.00 282.00 Cheque No: 000701

Grant Thornton: Carrying out external audit
 For the year ended 31 March 2013. 200.00
VAT 40.00 240.00 Cheque No: 000701

BWB:
 In connection with Deerhurst Walton
 Flood Alleviation Scheme 1000.00 Cheque No: 000703

T Hayter: For work carried out at Village Hall
 In respect of excavation of BMX track 320.00 Cheque No: 000704

John Hicks & Associates: advising on preparation
 And layout of a wheeled sports area – no charge
 To undertaking the post installation of the
 Completed and providing a report with notes
 And commentary 250.00
VAT 50.00 300.00 Cheque No: 000705

DPPFA: Balance of monies due following
 Completion of resurfacing works 2684.09
 Less additional audit fee for 2013/4 100.00
 Less additional audit fee for 2014/5 100.00 2484.09 Cheque No: 000706

Mrs F J Wallbank:
 Expenses April-September 2013:
 Travelling to % collecting books
 from internal auditor 38 miles
 45p per mile 17.10
 Photocopying 5.00
 Petty cash – stamps, stationery, etc 21.70
 Cost of material refunded to Pete
 Woodthorpe for re-varnishing seat 10.99
 Cost of repairing Samsung printer
 & purchase of Printer cartridge –
 split between Westbury-on-Severn
 Parish Council 27.48 82.27 Cheque No: 000707

GPFA Annual subscription due 1.10.13 50.00
Total Payments **£5453.88**

Receipts
TBC – funds to cover PIC invoice 235.00
TBC – funds to cover BWB invoice 1000.00
Total Receipts £1235.00

8.2 Financial Statement: Noted and signed by the Chairman.

8.3 Audit for the year ended 31 March 2013: The Clerk reported that the accounts had been passed by the external auditors and the audit completion notices have been put up on the notice boards.

9 MATTERS ARISING

9.1 BMX Cycle Track at Apperley Village Hall: Councillor Morris reported:

- The track was up and running and seemed to be very popular.
- He had transported 11 loads of soil – he had to move quickly as the soil was only available for a “short window”.
- He had put a considerable amount of grass seed on the tump and this will need to be mown. Clerk to contact Roger Boden.
- He had spent about £60 on grass seed which the Councillors agreed to reimburse.
- The recent rain had consolidated the humps.
- The cost of a proper sign with the rules and regulations would cost £10. The Councillors agreed this cost.
- Billy Davies had agreed to carry out the weekly inspection as his allotment was near the track. He had given him a book to record the checks. Clerk to write to Mr Davies and thank him.

Councillor Pollard said he had removed some large stones and that the wooden stake had been taken away.

It was agreed that the Clerk should email Scott Gibson to encourage him and his friends who use the track to carry out some fund raising as the whole project had cost a lot more than first planned.

The Clerk reported that she had put in a grant application to the GPFA as the Committee were meeting early in September. They had agreed to award the sum of £250 towards the project. It was also agreed that the Clerk should apply to TBC for the Capital Grant Aid scheme.

The Chairman said that the Parish Council were indebted to Councillor Morris for the tremendous hard work he had put in to make this project happen. He had seen Scott Gibson at the Apperley marathon and had a chat to him about raising some money to go towards this project.

9.2 Apperley Village Hall, Playing Field/ Play Area/Football Club:

Play Area: Nothing to report

Football Club: Football Club had requested the playing field to be cut ahead of their games on Saturday 28 September and Saturday, 5 October. Clerk had requested Countrywide to action this. The Chairman reported that as far as he was aware there were no local people that played on the team. It was agreed to raise this with Chris Freeman when he returned from his travels.

Allotments: Councillor Morris reported that one of the allotments was quite overgrown and that there used to be a wide grass track around the allotments but this has disappeared as allotments have been extended. The Clerk reported that there was outstanding allotment payment which she had chased on several occasions but would do so again.

9.3 Highways:

Signs: By the junction of the A38 and the B4213 post needs refixing. Attention required to the derestricted signs at both ends of the B4213. County Councillor Awford said he would report.

Pothole: As you turn into Apperley by Ingams Corner

9.4 Deerhurst Walton Flood Alleviation Scheme: Councillor Smith reported as follows:

- Awaiting a detailed construction drawing to take to competitive tender
- Initial estimate of the cost of the project is £160,000. He has a meeting with those parties who are going to benefit from the bund and contributions made by individuals could be around £22-35,000 each depending on how much they will benefit.
- Some people will struggle to raise funding – looking to seek funding or raise money from elsewhere.
- Has a meeting with Jason Westmoreland and John Folds from TBC to look at monies spent to date (under £20,000)
- For each discharge condition TBC charge a fee

Councillor Morris said that for the Deerhurst scheme they raised £80,000 for soil to be dumped and used on the project.

9.5 Public Rights of Way: Councillor Pollard reported:

- Over the last 4 weeks he had walked 3/4s of the paths and bridleways in Deerhurst Parish and had reported signs and other matters that required attention to GCC.

- It will be a 2 day project to repair all the signs.

9.6 Playing Fields – Renewal of Lease: Despite further reminders the Clerk reported that she had heard nothing from Andrew Leeke. Councillor Morris said that he had spoken with Mr Leeke but cannot get him to take any further action. Councillors felt that this had now taken a ridiculously long time and felt rather frustrated that everything seemed to be in place now. Councillor Smith said he would try and make contact with Mr Leeke directly.

9.7 Payphones: Deerhurst: Contract now signed and returned by BT. They will now arrange to remove the payphone equipment from the kiosk and once this has been done we will send a completion notice and a K6 information pack.

9.8 Police: Crime figures for 1.8.13-19.9.13: Burglary non dwelling – 1, theft 2, criminal damage – 1. Clerk to contact PC Sceats re the PIP dates as they did not ask the PC to advertise on the notice boards. They plan to hold a session once every four weeks in the layby outside the School.

The Chairman reported that he had arranged a meeting with PC Goodenough on the 16 October to discuss Neighbourhood Policing.

10 CORRESPONDENCE:

10.1 TBC – Sandbag Policy: Some residents collect their own from TBC – Oddas Chapel may need some at some point – Councillor Morris agreed to have some empty bags for use in Deerhurst and Councillor Smith agreed to cover Deerhurst Walton.

10.2 TBC – Town/Parish Seminar Wednesday 16 October at 6pm Councillor Attard and Pollard said they would attend.

10.3 GRCC – Jane Griffiths - Village Agent: The Clerk reported that she had received notification that Jane Griffiths left her post at the end of August and GRCC were conducting interviews on the 2 September. The Clerk had sent a card to Jane on behalf of the Councillors thanking her for all the hard work she had put in on behalf of the residents in Deerhurst and Apperley and wished her luck for the future. Councillors were in agreement that she would be missed and would be a hard act to follow.

Any Other Correspondence:

GCC – Gloucestershire Local Developer Guide: Infrastructure & services with new development The Clerk agreed to look at this document and report back if it needed to be commented on.

COUNTY COUNCILLORS REPORT:

- Gloucestershire Highways have carried out several projects of resurfacing throughout the County to very high standard with little disruption to commuters.
- GCC has had a windfall of £1M and had put this into Highways although Highways are gradually catching up with outstanding work.
- Talks again about the potential of working under a Unitary Authority.

11 MATTERS RAISED FOR NOTIFICATION: None

12 DATE FOR NEXT MEETING: Monday, 28 October 2013 at 7.15pm

The meeting closed 9.20pm.