

## DEERHURST PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday, 27 June 2018, in Apperley Village Hall.

### PRESENT:

Councillors: L Attard - Chairman  
J Pollard  
B Oldham (partial attendance)  
J Smith  
County Councillor P Awford  
Mrs F Wallbank – Clerk

Parishioners: 0

**1 APOLOGIES:** Councillors Ridal, Checkley, Wilkes, Borough Councillor Waters, Councillor Smith and Oldham will be late

**2 DECLARATION OF INTEREST:** None

### 3 MINUTES OF MEETING:

The minutes of the meeting held on the Wednesday 23 May 2018, having been circulated with the agenda were agreed and signed.

**4 PUBLIC COMMENT:** None present

### 5 COUNTY COUNCILLORS REPORT:

- Looking for suggestions for the Lengthsman scheme – Councillor Pollard will advise.
- Glos Highways grass cutting contractors have cut a 2m strip rather than 1m as previous years. There have been complaints so GCC are putting together a working group to look at the biodiversity aspect.
- No further night closures of the A417 at Maisemore. GCC have received over 900 complaints about the noise from the night works.
- There has been an improvement in Children’s Services however there is still a long way to go.
- Sitting on the Local Plan Working Group looking at areas of greenbelt the Borough want to use for housing.
- Tewkesbury and Cheltenham Waste team are looking about receiving compensation for the increase in transportation costs to take waste to Javelin Park.
- Gigaclear has won an award for their works in the Cotswolds.

**6 BOROUGH COUNCILLORS REPORT:** Not present

### 7 PLANNING:

**7.1 Applications:** None to date

**7.2 Decisions:**

**18/00434/FUL** Land at SO 86040 28415 School Road, Apperley: Application for a new agricultural barn to store hay for cattle enterprise and apron - **Granted**

**18/00432/FUL** Land Adjacent Bria Leen, Deerhurst Road, Apperley: Erection of 2 no dwelling with garages access drives and parking spaces (revised application following approval of application refs 14/00830/FUL and 17/00130/FUL - **Granted**

**7.3 Appeals:** None

**Appeal Decisions:** None

### 8 FINANCIAL MATTERS:

**8.1 Accounts for payment and receipts:**

Mrs F J Wallbank –

Salary for 1-30 June	337.98		
Bonus salary to cover additional Work in connection with the Deerhurst Walton Flood Alleviation scheme	250.00		
Less Tax	<u>117.60</u>	470.38	Via Bank Transfer
Inland Revenue – Tax for FJW		117.60	Cheque No: 000879
Apperley Village Hall: Meeting held 27.6.18		15.00	Via Bank Transfer
Countrywide – carrying out grass cutting During May x 3 cuts	375.00		
	<u>VAT 75.00</u>	450.00	Via Bank Transfer
John Hicks & Associates: Carrying out ROSPA inspection	168.30		
	<u>VAT 33.66</u>	201.96	Via Bank Transfer
<b>Payments:</b>		<b>£1254.94</b>	

### Receipts

TBC – Deerhurst Walton Food Alleviation Scheme:			
Additional audit fees	100.00		
Additional Clerks fees	<u>250.00</u>	350.00	
<b>Total Receipt:</b>		<b>£350.00</b>	

**8.2 Financial Statement:** The Chairman signed the statement for the end of May 2018.

**8.3 Deerhurst Walton Flood Alleviation Scheme Finances:** The Clerk reported that the PC had now been reimbursed for the additional audit fees incurred due to payments being made for the project by the PC. Also, the Clerk had invoiced for her additional hours incurred and this had also been paid. Councillor Smith said that he had emailed Jason Westmoreland about the remaining balance but was waiting a reply.

## 9 MATTERS ARISING

**9.1 Apperley Village Hall:** Councillor Oldham said he had not heard anything about Village Hall meetings as the new VH representative. Clerk to inform Chris Freeman.

**Playing Field:** Nothing to report.

**Play Area:** Nothing to report.

**Allotments:** Councillor Pollard is still trying to find out how hazard lines at the beginning of the path to the allotments can easily be painted.

### 9.2 Highways:

**Accidents B4213:** The Clerk had circulated the crime statistics to Councillors for the last year however the Chairman was concerned that the accidents statistics did not record the fatality that happened on New Year's Eve. When this was carried with PC Allanson she stated that the results come back as Injury RTC which would also include a fatality. When producing the report she would not know which incident is injury only or fatality without going through each incident individually. The Chairman said there was another accident last weekend involving one only vehicle again. He was not satisfied about the way fatalities are reported and it was agreed that he would draft a letter for the Clerk to send to the Police Commissioner.

Debris left at an accident scene should be reported to TBC.

**VAS Sign:** Councillor Pollard has had this up in two locations to date and is now on its third location. He has downloaded the data and put it in an easy format to read which had been sent to the Clerk and Chairman. Clerk to circulate email to all Councillors for their information. Battery was

not lasting the full two weeks but hopefully now with some slight adjustments it will last the 2 weeks.

**Wainlode Lane:** Chris Riley emailed back to say the guidance around setting speed limits would not permit the extension of a speed limit unless to extend the urban boundary or that the new speed limit was realistic in reflecting the actual speed of vehicles. The vast majority of country lanes are unrestricted (ie the national speed limit of 60mph applies), however this is a maximum and not a target speed. The highway code requires drivers to adjust their speed to match the prevailing road conditions, and as such the police could still issue a citation to someone travelling within the speed limit, if it was considered to be dangerous. Chris Riley can understand the logic behind the request, however the introduction of a 30mph speed limit (notwithstanding the £15,000 price tag for the traffic order and associated public consultation) would have very little impact on the actual speed of vehicles and on this basis would not be something Glos Highways would support.

**9.3 Public Rights of Way:** the PC had received complaints about vandalism to some stiles in Deerhurst. Councillor Pollard had forwarded the complaint to Ian Soule the PROW Officer at GCC. They have offered a discounted price for the landowner to replace the stiles with kissing gates which will avoid animals being able to get out of the fields. The landowner has asked the PC if they are able to contribute towards the costs involved but unfortunately agreed that this would set a precedent and were unable to assist the landowner.

**9.4 Broadband:** Councillor Pollard gave an update on the outstanding area that have not been connected yet. Also, he is compiling a list of areas where Complete Utilities still need to make good or areas where grass seed has not taken etc and this will be sent to his contact at CU.

**9.5 Play Area – Provision of toilet:** No further information on costings.

**9.6 Donation of Village Seat for Deerhurst:** Councillor Pollard reported that the area where the site will be sited has now grown grass following the works by Complete Utilities. He is trying to get a quote from Complete Utilities for putting down a concrete plinth.

**9.7 Public Transport/Parish Lift Scheme:** Sandy Moller launched the Parish Lift Scheme at the Farmers Arms. Clerk to email Sandy for an update.

**9.8 GPDR Compliance:** Following the Clerk's meeting with DM Payroll Services the Clerk took the Councillors through the paperwork and the Data Protection Impact Assessment.

Following the review of the GDPR documents it was decided to:

- Purchase an individual hard drive at an approximate cost of £45
- Remove Councillors contact details off the website and state that "if you wish to contact a Member of the Parish Council please contact the Clerk"
- Use the services of a shredding company at a cost of £25 for 5 black bags if required
- Councillors should consider setting up a dedicated email address for council business
- Councillors should go through their council paperwork and computers and delete any contact/information/letters/email that they no longer have a legal right to hold
- Adopt the privacy policy, retention policy and place these on the website but not the Allotment Policy.
- The Chairman and Clerk signed the Data Protection Impact Assessment

**9.9 Standing Orders:** Councillor Pollard took the Councillors through the standing orders that he had "revamped". Councillor Smith suggested that he produces a final version which should be circulated to all Councillors prior to adopting.

**10 CORRESPONDENCE: None to date.**

**11 MATTERS RAISED FOR NOTIFICATION: None**

**12 DATE FOR NEXT MEETING:** Wednesday, 25 July 2018 commencing at 7.15pm.

The meeting closed 9pm.