

DEERHURST PARISH COUNCIL

Minutes of the Meeting held on Monday, 23 February 2015, in Apperley Village Hall.

PRESENT: P Andrews
L Attard – Chairman
W Morris – Vice- Chairman
J Pollard
Mrs F Wallbank – Clerk
County Councillor Awford (partial attendance)

Parishioners: 0

1 APOLOGIES: Councillors, Checkley, Natrass and Smith, Councillor Waters. County Councillor Awford would be late

2 MINUTES OF MEETING:

The minutes of the meeting held on Monday, 26 January 2015, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None present

5 COUNTY COUNCILLORS REPORT: Not present at this point see later.

6 BOROUGH COUNCILLORS REPORT: Not present. The Clerk reported in his absence that Councillor Waters had been lobbying members of the planning committee about the proposed development in Severn Way.

Police: PCSO Sam James and PCSO Dee Jones in attendance. Reported crimes for the period 20 November 2014 to 22 February 2015 when there were 8 crimes although this figure includes 2 crimes at the business park. PCSO Hazel Helmore is the PCSO assigned to Deerhurst and Apperley.

7 PLANNING:

7.1 Applications:

The following application was considered prior to the meeting:

15/00121/FUL Walton House, Walton Hill, Deerhurst: Change of use of agricultural land to residential curtilage

Comments to the Forest of Dean District Council:

The Parish Council has **no adverse comments** to this application

14/01289/FUL & 14/01278/LBC Gardeners Cottage, 22 Lower Apperley, School Road: Internal and external alterations, inc partial demolition and extensions of existing buildings to facilitate the formation of two dwellings

Comments to the Forest of Dean District Council:

The Parish Council has **no adverse comments** to this application

7.2 TBC Decisions:

14/01121/FUL Green Farm, School Road, Apperley: New dwelling at Green Farm, Apperley

7.3 Appeals/Appeal Decisions: None to date

7.4 Enforcement:

Part Parcel 8200 Walton Hill, Deerhurst: Alleged unauthorised stables/access track – TBC investigating. These are portable stables which are on skids and do not require planning permission.

Park Homes, Lower Apperley: Alleged unauthorised extension to a park home – TBC investigating

7.5 Service Village Forum: Councillor Pollard reported that very little had happened since Christmas but a meeting was imminent. The Chairman said that he had been speaking to someone

who said that Deerhurst should have a neighbourhood plan – Councillor Pollard felt that this could be a very costly exercise for the Parish and did not feel it would be of great benefit.

8 FINANCIAL MATTERS:

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary for 1-28 February 2015	303.26		
Less Tax for February	60.80	242.46	Cheque No: 000804

Inland Revenue – Tax for FJW	60.80		Cheque No: 000805
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Apperley Village Hall – cost of meeting Held on 26.1.15	15.00		Cheque No: 000806
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John Preece: Cutting hedge at Village Hall	55.00		
	<u>VAT 11.00</u>	66.00	Cheque No: 000807

Total Payments		£384.26	
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Receipts

Total Receipts	£0.00
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8.2 Financial Statement: to the end of January 2015 deferred to March as incorrect.

8.3 Review of Financial Regulations: The Clerk had circulated the financial regulations with the agenda and said that point 8.3 needed to be amended as the clerk's salary was paid monthly in arrears rather than bi-monthly.

8.4 Review of Internal Audit procedure and appointment of Internal Auditor for the current financial year: The Councillors agreed to employ the services of Mrs Shirley Fowler to carry out the external internal audit for the financial year ended 31 March 2015. They also confirmed that they felt that the current arrangements the Parish Council operated for the internal audit were adequate.

9 MATTERS ARISING

9.1 Apperley Village Hall, Playing Field/ Play Area/Football Club: Apperley Village Hall:

Apperley Village Hall: It would appear that an outside light had been left on following Parish Council meetings. Councillor Pollard knows now what should be switched off.

The Clerk reported that TBC had replaced the dog bin at the Playing Field in error and there would be no cost to the Parish Council.

It was agreed to purchase a dog bin for Oddas Chapel in green at a cost of £145 plus VAT.

Play Area: Nothing to report

County Councillor Awford entered

Playing Field/Allotments: The Clerk read out the email correspondence between Alan Tickner and Brian Leeke about works that Brian Leeke had organised tidying up the border hedges behind the allotments. Brian Leeke apologised for not advising everyone before the tidying works commenced. Mr Tickner enquired what Penny Williams "role" was as allotment representative as he was not aware that she has contacted any of the allotment holders to explain her role or obtain their respective contact details for communication purposes. It was agreed that the Clerk would speak with Penny Williams.

It was agreed that the Clerk should email Brian Leeke reminding him that the Parish Council needs to be kept in the loop re any works in and around the playing field area.

9.2 Highways: B4213 Speed of Traffic: Inquest held on 17 February. The Coroner recorded the cause of death as "road traffic collision" which was as expected. There were no highway issues or concerns over speed.

Inghams Corner: Councillor Pollard reported that the gullies had been cleared on the other side of Inghams Corner.

9.3 Deerhurst Walton Flood Alleviation Scheme: In Councillor Smith's absence the Clerk reported that the bulk of the contractor fee was going to be paid direct by the TBC Repair and renew grant he did not think VAT was going to be an issue. However it would appear that Jason wants to pay it out of the other flood fund money but TBC will cover the VAT element until DPC can claim it back.

9.4 Public Rights of Way: Councillor Pollard reported he had spoken to Kenny re ADE 33 and would speak with Ian Soule on Thursday.

9.5 Playing Fields – Renewal of Lease: The Chairman reported that he had spoken to Andrew Leeke's daughter who asked if the Parish Council had seal which they do not. Prior to the meeting the Clerk had circulated Mr Leeke's email to the Councillors stating that he has removed the obligation on the Parish Council to insure so there is no obligation on either party in this respect. The Parish Council must be comfortable with this as all normal leases would provide for allocation of this responsibility. The Councillors confirmed that they were happy with the draft lease and that the Parish Council was now in a position to sign the lease.

10 CORRESPONDENCE:

10.1 GRCC – Neighbourhood Development Plan Event: 25 March from 4.40pm Councillor Pollard said that he might attend.

11 MATTERS RAISED FOR NOTIFICATION: None

County Councillor Awford reported:

- Extra ordinary meeting held at GCC to call in the waste contract.
- No increase in the budget
- TBC no increase in the budget.
- Draft TBC plan will be out for consultation/comment

12 DATE FOR NEXT MEETING: Monday, 23 March 2015 at 7.15pm

The meeting closed 8.34pm.