

DEERHURST PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday, 25 April 2018, in Apperley Village Hall.

PRESENT:

Councillors: L Attard - Chairman
J Pollard
B Oldham
S Ridal
A Wilkes (partial attendance)
Borough Councillor D Waters
Mrs F Wallbank – Clerk

Parishioners: 0

1 APOLOGIES: Councillors Checkley and Smith.

2 DECLARATION OF INTEREST: None

3 MINUTES OF MEETING:

The minutes of the meeting held on the Wednesday 28 March 2018, having been circulated with the agenda were agreed and signed.

4 PUBLIC COMMENT: None present

5 COUNTY COUNCILLORS REPORT: Not present

6 BOROUGH COUNCILLORS REPORT:

Dog fouling in the Borough is a significant problem – the new Public Order Act will give more powers to the Street Wardens.

7 PLANNING:

7.1 Applications:

18/00292/FUL Land at Abbots Court Farm, Deerhurst: Erection of agricultural building & associated works

Comments to Tewkesbury Borough Council:

The Parish Council has no adverse comments to this application

18/00393/PDAD The Dutch Barn, Manor Farm Cottage, Walton Hill: Prior approval for change of use of agricultural building to a residential use (C3) of the use classes order and associated works.

It was agreed that as this application had only just been received the Clerk would obtain an extension so that it can be considered at the next PC meeting.

7.2 Decisions:

18/00177/FUL 45 Apperley Park, Apperley: Replace existing conservatory with single storey rear extension **Granted**

7.3 Appeals: None

Appeal Decisions: None

8 FINANCIAL MATTERS:

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary for 1-30 April 328.14

Less overpayment in March 11.40

Less Tax 65.60 251.14 Via Bank Transfer

Inland Revenue – Tax for FJW 65.60 Cheque No: 000876

Apperley Village Hall: Meeting held 25.4.18	15.00	Via Bank Transfer
Madge Lloyd & Gibson: Professional fees In connection of the Deerhurst Walton Flood Alleviation Scheme	2100.00	
	VAT 420.00	
Disbursements	<u>26.00</u>	2546.00
Payments:		£2877.14

Receipts

HM Customs & Excise 1210.42

Ashleworth Woodpeckers Youth FC: Use
Of Playing Field during January & February 35.00

Allotments rents to date 325.00

Total Receipt: **£1570.42**

8.2 Financial Statement: The Chairman signed the statement for the end of March 2018.

8.3 End of Year Return – Agree Certificate of exemption, appointment of external internal auditor: As the income or expenditure does not exceed £25,000 for the financial year ended 31 March 2018 it was agreed that the PC would certify themselves as exempt from a limited assurance review.

9 MATTERS ARISING

9.1 Apperley Village Hall: None

Potholes in the Carpark: Councillor Pollard reported that these have been filled.

Playing Field: Nothing to report.

Play Area: Dog Sign: Complaints had been received about dogs in the Play Area which was not acceptable. Councillor Oldham agreed to erect a “No Dogs Allowed” sign.

Sand: More sand needs to be purchased however a local resident is asking parents who use the play area for a £1 donation.

Allotments: Both the allotments that were available have been relet.

9.2 Highways:

VAS sign: Councillor Pollard reported a padlock will be required for the sign.

Wainlodes Lane: The speed limit changes along this road to the national speed limit which does not seem right for a country lane. Approach Chris Riley to see if Glos Highways will consider extending the 30mph limit along Wainlodes Lane into our Parish.

9.3 Public Rights of Way: Nothing to report

9.4 Broadband: Councillor Pollard reported:

- Gigaclear were very pleased with the turnout at the meetings held on 17-18 April – 110 people on the Tuesday and 80 people on the Wednesday.
- Gigaclear had agreed to installed broadband at the Village Hall
- Apperley would be completed by the end of June – Deerhurst and Deerhurst Walton would be completed by October.

9.5 Play Area – Provision of toilet: Further update following meeting on 10 May.

9.6 Donation of Village Seat for Deerhurst: In Councillor Checkley’s absence the Clerk reported that Councillor Checkley had spoken with Mr Morris re the bench and the best suggestion was opposite the entrance to the church wall along the wall leading to the flood gate. However, they were not sure who this land belongs to?

The Clerk showed Councillors the photograph that had been exchanged with Sara Lord and Councillor Pollard and all felt that this was a good position for the seat to be sited. Clerk to send photograph to Councillor Checkley.

9.7 Public Transport/Parish Lift Scheme: The Clerk had circulated a draft questionnaire which had been sent by Sandy Moller. The Chairman asked Councillors to look at the questionnaire and give their feedback to the Clerk.

9.8 GPDR: The law is changing with the new General Date Protection Regulations (GDPR) there are some significant changes and all organisations must be compliant by 25 May 2018 when the new regulations come into force. The Clerk reported that NALC had sent out a 62-page tool kit giving guidance on writing the policies, statements etc that were required. The Clerk said that she looked at the document but did not understand most of it and asked if any of the Councillors wish to take over the task or alternatively the PC employ a company to undertake the task.

The PC has been approached by DM Payroll Services Ltd offering their services – carrying out an annual GDPR data audit, annual refresher training for staff, sign off Date Protection Impact Assessments, Advising on GDPR compliance, liaison with ICO and can provide a DPO service. They are offering their services for £250 per annum however if the Clerk is Clerk to more than one council they provide a 10% discount.

It was agreed that DPC would employ the services of DM Payroll Services either at a fee of £250 or the discounted rate of £225.

Councillor Wilkes entered

10 CORRESPONDENCE:

Gloucestershire Constabulary: As part of the new Neighbourhood Policing each area will have a named Police Community support officer and for our Parish it is PCSO Kevin Rees.

11 MATTERS RAISED FOR NOTIFICATION:

Standing Orders: NALC have sent out revisions to Standing Orders. The Clerk had circulated a draft and this matter would be put on next month's agenda for consideration.

Earthworks at Byways, Deerhurst: It has been brought to the PC's attention that a lot of soil is being brought to this property. Borough Councillor Waters said he would asked TBC Enforcement to investigate.

12 DATE FOR NEXT MEETING: Wednesday, 23 May 2018 – Annual Parish Assembly commences at 6.45pm followed by the Annual Council Meeting.

The meeting closed 8.58pm.